

Privacy Statement

This privacy statement concerns processing the data necessary for the proper functioning of the CEFTA Experts Database. The CEFTA Secretariat, as the data controller, is committed to protecting the personal data of applicants in accordance with Regulation (EU) 2016/679 (General Data Protection Regulation – GDPR) and the principles of lawful, fair, and transparent data processing.

Personal data submitted in the context of this Call for Experts – CEFTA Experts Database will be processed solely for the purpose of evaluating applications, maintaining the expert roster, and managing potential contractual engagements with CEFTA.

The categories of personal data processed may include contact details, qualifications, employment history, and other information relevant to assessing professional suitability.

Data may be shared, where necessary and appropriate, with:

- Authorised staff of the CEFTA Secretariat;
- Representatives of the European Commission and/or its delegated implementing bodies;
- Contracted project partners or service providers involved in project management, evaluation, or monitoring.

All personal data will be stored securely and retained only for as long as necessary to fulfil the purposes described above and to comply with applicable legal and audit requirements.

How do we protect your data

All data in electronic format (e-mails, documents, applications) are stored on the servers of the CEFTA Secretariat.

Who has access to your data and to whom is it disclosed

Access to your data is provided only to authorised CEFTA staff specified below according to the “need to know” principle. Such staff abide by statutory, and when required, additional confidentiality agreements. Staff of operational units of the European Commission dealing with the implementation of the respective financial instrument and upon request necessary in the context of official investigations or for audit purposes.

Contact information

If you have comments or questions, any concerns or a complaint regarding the collection and use of your personal data, please feel free to contact the CEFTA Secretariat at roster@cefta.int