

**DRAFT CONTRACT SERVICE CONTRACT FOR THE CEFTA SECRETARIAT**

**Nº <[CONTRACT NUMBER]>**

**FINANCED FROM THE SUPPORT TO THE SECRETARIAT OF THE CENTRAL  
EUROPEAN FREE TRADE AGREEMENT 2025-2028**

**MAIN CONDITIONS**

The Secretariat of the Central European Free Trade Agreement 2006,  
Rue de la Loi 42,  
1040 Brussels,  
Belgium

(‘the Contracting Authority’),

of the one part,

and

*[Contractor’s full official name]*

Legal form: *[Contractor’s official legal form]*

Registration number: *[Contractor’s statutory registration number or ID or passport number]*

Official address: *[Contractor’s full official address]*

VAT: *[VAT registration number]*

(‘the Contractor’)

of the other part,

**HAVE AGREED as follows:**

**1. Subject**

The title of this contract is: “[*insert title of the contract*].”

The terms and conditions applying to this contract are laid down hereafter and in the special and general conditions and their annexes. They shall be deemed to form and be read and construed as an integral part of this contract in the order described in the special conditions.

**2. Contract value**

The maximum amount covering all services under this contract is EUR [*insert amount (insert amount in words)*].]

**3. Entry into force and duration**

This contract enters into force on the date on which the last party signs it.

The maximum duration of the performance of the contract is [insert number] [days/weeks/months/years] from the [date this [contract] enters into force] [later date between the following two dates: the date the [contract] is signed by the last contracting party, and DD\_MM\_YY] [date notified by the contracting authority with at least 7 days' notice and in any case no sooner than the date of entry into force and no later than 3 months after the signature of this contract].

#### **4. Bank account**

Payments shall be made in accordance with the special conditions into the following bank account:

*Name of bank:* [insert bank name]

*Exact denomination of account holder:* [full name of account holder]

*Bank account number:* [insert bank account number].

#### **Signatures**

##### **For the Contractor**

Name:

Title:

Signature:

Date:

##### **For the Contracting Authority**

Name:

Title:

Signature:

Date: