CEFTA
Central European Free Trade Agreement
SECRETARIAT

ORDER FORM CEFTA/SEED+ 2026-xx

governed by the provisions of Multiple Framework Contract No CEFTA 2026-03 signed on........ This request for services is to be sent by email to the Framework Contractors for each event to be organised in Part A of the assignment.

CEFTA Secretariat Rue de la Loi 42 B-1040 Brussels Belgium	

Title
Pursuant to Decision ET121.600/A19/LBT of 22nd December 2025 (VAT exemption) authorising the CEFTA Secretariat to the non-use the 450 document. Article 42, paragraphe 3, alinéa 1, 4° du code de la TVA.

Description of the services	price per unite	Total price
Reference services A-V		
Total		0
Reference services A-V		
Total		0
Reference services A-V		
Total		0
Reference services A-V		
Total		0
TOTAL PRICE (reimbursable costs)		0
FIXED FEES (agency fee)		
TOTAL PRICE (with agency fee and reimbursable costs)		0

NOTE: The contact phone of the responsible person from the Travel Agency for any urgent and unpredictable cases during the travel or stay of the participants to this meeting shall be provided.

NOTE: The drivers should know English and the local languages where the local transfer/car transfer happens.

NOTE: Flexible cancelation policy for all categories of the order.

Fixed price without reimbursable costs euro ….. Reimbursable costs up to a maximum amount of EUR ….. to be added to the price according to the conditions laid down in the Contract

[The duration of the tasks shall not exceed 1 month]. **[**Execution of the tasks shall start from [the date of Contractor's signature of this order form] [*complete date*].**]**	Other details:

Acceptance of this order implies that the Contractor waives all other terms of business or of execution of the services.

For the CEFTA Secretariat,   For the Contractor,

                                                                               [Company name/forename/surname/function]

signature[s]: _____   signature[s]: _____
Done at [Brussels], [date]   Done at [place], [date]