

PROJECT SYNOPSIS

Title of the project: Preparation of Questionnaires for the Risk Management System of Other Governmental Agencies

a. Objective: The objective is to learn the state of play of risk managements system in other governmental agencies involved in clearance of goods beside the customs authorities of CEFTA Parties.

b. Justification: CEFTA Agreement in particular article 12, 13 and 14 stimulate CEFTA Parties to simplify and facilitate customs procedures and to reduce as far as possible the formalities imposed on trade. The CEFTA Joint Committee established the Committee on Trade Facilitation with the main objective to facilitate trade and implementation of Additional Protocol 5. Article 5 of Additional Protocol 5 provides establishing risk management systems in all competent authorities involved in clearance of goods. To make possible the establishment of Risk Management System of Other Governmental Agencies involved in clearance of goods beside the customs authorities CEFTA Parties agreed on preparation of Questionnaires for the Risk Management System of Other Governmental Agencies which will reflect state of play of risk managements system. In addition, questionnaire on risk management system is to support a common approach so that priorities are set effectively and resources are allocated efficiently with the aim of maintaining a proper balance between customs controls and the facilitation of legitimate trade

c. Short description of activities: The commitments related to the risk managements system are embedded in the Additional Protocol 5 in particular article 5. It is expected by this project collection of data and information in clearance of goods at the national and regional level.

d. Estimated implementing period: 6 months

e. Expected outputs: The final questionnaire which incorporate current state of play of risk managements system of all CEFTA Parties should include all selectivity criteria. Furthermore this questionnaire will contain on type of inspection like (physically examination, documentary controls) in accordance with CEFTA Agreement, WTO rules and main principles of EU Acquis.

f. Expected results: Expected results is to have a collection of all IT necessary data related to Additional Protocol 5 for risk management system. After collection of data is expected by the expert analysing of data which include all data for risk management system. In particular:

- To evaluate the current situation and prepare a work plan with the main work options.
- An overview of the current state of play of risk managements system.
- To propose a methodology for collecting and analysing data. To collect all necessary data related to risk management system with the aim of full implementation of CEFTA related article 5 of AP 5.
- To identify all type of inspection, physically inspection, documentation and common risk criteria.
- To identify the current status of exchange of risk information between CEFTA Parties

The validation is to be met by the Working Groups on Risk Management and the final results of the questionnaire produced through this project should be present to the Committee of Trade Facilitation

g. Estimated budget: 20.000 EUR

h. Estimated Source of Funding: CEFTA Project Facility

i. Selection Criteria required in the ToRs for experts:

Qualifications and skills

- University degree in Economics, Business Administration, Law or other relevant field of studies, master degree will be an advantage;
- Extensive experience (at least 5 years) of working on customs or on Sanitary-phytosanitary matters, of which at least 3 years in risk management;
- Fluency in written and oral English;
- Strong interpersonal skills.

Specific professional experience

- Working experience in CEFTA region in a context similar to the project will be an asset;
- Ability to work in an international environment and to manage multiple activities and priorities simultaneously;
- Solid IT knowledge;
- Ability to use common administrative software (MS Office, internet etc.).
